

	<b>CIRCULAR 2013-004 (revised)</b>	
	<b>DEPARTMENT OF MARINE SERVICES AND MERCHANT SHIPPING (ADOMS)</b>	
	<b>Emergency Contact Arrangements and Out of Hours Service</b>	Ref

**Companies operating ships registered in Antigua and Barbuda,  
Seafarers operating ships registered under the flag of Antigua and Barbuda,**

This Circular replaces Information Letter 04-2003.

ADOMS operates a 24 hours per day emergency contact system for owners, managers and ships in cases where an urgent response is needed from the Administration and the offices in Antigua and Germany are both closed.

**The St. John's office in Antigua is open:**

12:00 UTC to 20:00 UTC (08:00 to 16:00 Local time) Monday to Friday.

Tel: +1 268 462 1273

Fax: +1 268 462 4358

Email: [technical@abregistry.ag](mailto:technical@abregistry.ag) for technical queries.

[registry@abregistry.ag](mailto:registry@abregistry.ag) for queries relating to the registry of ships.

**The Oldenburg office is open:**

09:00 to 13:00 and 14:00 UTC to 17:00 (German Time = UTC +1 in winter and UTC +2 in summer).

Tel: +49 441 939 590

Fax: +49 441 939 5929/20

Email: [info@antiguamarine.com](mailto:info@antiguamarine.com)

Both offices can deal with any emergency issues. In the event of an emergency situation where it is essential to contact one of the offices directly customers should first check to see which office is currently open. Any call should be first made to that office. Note that the reporting of accidents should be to [reporting@adomsiid.org](mailto:reporting@adomsiid.org)

If both offices are closed there is an emergency number which can be used to reach the duty representative. The duty roster alternates between the two offices and there will always be a person available to receive calls on the emergency number and who can answer queries and provide emergency documents.

The emergency number is: +1 268 464 7701

This number should only be used in cases where there is a real need for immediate action that cannot wait until one of the offices is open.

Guidance, forms and other data is available on the ADOMS website at [www.abregistry.ag](http://www.abregistry.ag)

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May 2013.