



Antigua and Barbuda Maritime Administration

Miscellaneous Circular
No. 2013-004
Rev 4
18 September 2023

SUBJECT: Emergency Contact Arrangements and Out of Office Hours Service

REFERENCE:

- a) *Antigua and Barbuda Merchant Shipping Act (MSA) 2006 and related Regulations (Statutory Instruments, Directives and Circulars, as applicable)*

TO: Ship-owners, operators, masters and officers of Antigua and Barbuda flagged ships, and recognized organizations

1. PURPOSE

This Circular provides information in respect of contacting ADOMS after regular office hours in cases of emergency.

2. APPLICATION

This Circular applies to all Antigua and Barbuda flagged ships.

3. BACKGROUND

ADOMS operates a 24/7 emergency contact system for owners, managers, and ships in cases where an urgent response is needed from the Administration and the offices in Antigua and Germany are both closed.

The St. John's office in Antigua is open:

12:00 UTC to 20:00 UTC (08:00 to 16:00 AST) Mondays to Thursdays.
12:00 UTC to 19:00 UTC (08:00 to 15:00 AST) Fridays

Tel: +1 268 462 1273
Email: technical@abregistry.ag
registry@abregistry.ag
administration@abregistry.ag

The Oldenburg office is open:

09:00 to 13:00 and 14:00 to 17:00 German Time (UTC +1 in winter and UTC +2 in summer). Mondays to Fridays

Tel: +49 441 939 590
Email: info@antiguamarine.com

4. OBLIGATIONS AND RESPONSIBILITES

1. Both offices can deal with emergency issues. In the event of an emergency situation where it is essential to contact one of the offices directly, customers should first check which office is currently open. Note that any reporting of accidents should be made to reporting@adomsiid.org.
2. If both offices are closed there is an emergency telephone number which can be used to reach the duty representative. The duty roster alternates between the two offices and there will always be a person available to receive calls on the emergency telephone number who can answer queries and provide assistance.
3. The emergency telephone number is: **+1 268 464 7701**.
4. The emergency telephone number should only be used in cases where there is a real need for immediate action that cannot wait until one of the offices is open.
5. Guidance, forms, and other data are available on the ADOMS website at www.abregistry.ag

Issued by

Antigua and Barbuda
Department of Marine Services and Merchant Shipping
(ADOMS) St. John's